

Squamish Public Library Board
Wednesday, March 30, 2022, 5:30 PM VIA TEAMS

- Welcome:** We would like to acknowledge that we are gathered (virtually) on the unceded territory of the (Skwxwu7mesh) Squamish First Nation
- Approval of agenda**
 - Moved: Christine TlataKwot Baker Second: David Gayton Passed
- Presentation of 2021 Draft Audited Financial Statements – BDO** Paul Fripp highlighted some items from the audit and communicated that it was a status quo year. Some items reviewed included: Status of prior year recommendations, Financial Statements, Adjusted and Unadjusted Differences and Current year recommendations. The Board asked Paul to clarify why it is not a conflict of interest to be the auditor for both the library and the District of Squamish. Reasons given: There are two separate engagement teams, two separate managers and two separate reporting mechanisms.
 - Motion to move in camera**
Moved: Grant McRadu Second: Doug Race Passed

In Camera: None

Motion to move out of camera
Moved: Grant McRadu Second: Janet Jamieson Passed
 - Motion to approve 2021 audited financial statements**
Moved: Grant McRadu Second: David Gayton Passed
- Approval of February 16, 2022 minutes**
 - Moved: David Gayton Second: Esther De Vos Passed
- Treasurer’s report**
 - Moved: Grant McRadu Second: Doug Race Passed
- Committee Reports**
 - Governance Committee – Esther and Adriana highlighted some items from the committee report. It was recommended that new board members have a buddy system in place and that it should begin right away. Other items discussed included what to focus on during on- boarding, reviewing and updating the policy manual, conflict of interest policies better defined with examples of what is a conflict of interest and what

is not. The annual task calendar is under review. Annual Director Evaluation process will be underway soon.

- b. Functional Planning Committee – Janet reviewed minutes from the committee meeting. Shelly and Megan from Urban Arts Architecture will be presenting their work to date to the committee at the April meeting.

7. InterLINK report

- a. Nothing to report. Currently going through a lot of change and working on establishing continuity on InterLINK board.

8. Director's report

Hilary Bloom thanked staff for contributions to the report

Updates from Hilary Bloom: In-person staff meetings have resumed. The library provision request to Council was approved. The plan is to come to the board meeting in May with an recommendations on library reserves and provision funds. Promoted the new virtual sandbox in the foyer of the library which was designed in part by a District employee. It is generating lots of interest and excitement for all ages in library and Hilary encouraged board members to come by and check it out.

9. Council report

Updates from Doug Race: Council is working with developers built up inventory for a Housing Society similar to other communities like Whistler.

10. Business arising

- a. **Signing Authority**

Motion that David Gayton and Corinne Visscher are removed as signing authorities on the library's bank account.

Moved: Molly Loudon Second: Doug Race Passed

Motion that Molly Loudon, Janet Jamieson, Grant McRadu, and Hilary Bloom are signing authorities on the library's bank account. Hannah Peirce is also on the account but does not have signing authority.

Moved: Esther De Vos Second: Grant McRadu Passed

11. New business

- a. Provincial grants report

Motion to approve 2021 Public Library Grants Report

Moved: Molly Loudon Second: David Gayton Passed

12. Adjournment 7:17pm Christine TlatlaKwot and Esther De Vos